



Application For Information Concerning a Former Resident of a Children's Home

We receive a large number of genealogical enquiries from descendants of people who think a now deceased relative may have formerly been in the care of this Society. Our oldest records are held in an unstructured system and this necessitates extensive and time consuming searches. We are happy to check for records though we have to ask for an initial non-refundable donation of £30 towards the cost of searching. **This does not guarantee that any record will be found.**

However, if a record is found, there will be additional costs of £20 for copying or summarising information and providing general background information about the homes. Generally the information we have may be just an entry in a ledger rather than detailed family background information. The additional funds will be requested by email or phone and must be received before information can be despatched.

If you wish to proceed, please complete and return this application form.

Your name

Address

POST CODE

Email address

Telephone

Subject Full childhood and subsequent names of the person about whom you are seeking information

Date and place of birth

Your relationship to this person

Please provide a brief summary of the information you already have: eg parent's names, baptismal details, any addresses. The more specific information you can provide, the better chance we have of locating a record. Please continue on a separate sheet if necessary.

Your payment

I enclose a cheque ___ (please tick) payable to the Catholic Children's Society (Westminster) for £30 towards the costs of this service (or) I would like to pay by credit card___

Type of card (please circle) Visa / Mastercard / CAF / Halifax Visa / Maestro / Delta / Solo / AMEX / Diners Club / JCB Cards

Credit card number _____ Security code _____

Start date _____ Expiry date _____ Issue number _____

Signature _____ Date _____

Name _____

Address _____

_____ Post code _____

Title _____ Name _____

ADDRESS _____

_____ Postcode _____

Please send your completed form to:

Carol Roper
Adoption and After Care Team Leader
The Catholic Children's Society (Westminster)
73 St Charles Square
London
W10 6EJ
carolr@cathchild.org.uk